



## JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: [jeffersoncountywi.gov](http://jeffersoncountywi.gov)

**\*REVISED 10-01-2014**

**"Jefferson County: Responsible government  
advancing quality of life"**

**BEN WEHMEIER**  
County Administrator

**TAMMIE JAEGER**  
Administrative Secretary

### MEMORANDUM

**TO:** Editors

**FROM:** Ben Wehmeier, County Administrator

**DATE:** September 25, 2014

**SUBJECT:** JEFFERSON COUNTY Meetings – Week of September 29, 2014

<b>September 29, 2014 Monday</b>	Planning and Zoning Committee	8:30 a.m.	Jefferson County Courthouse, Rm 203
<b>September 30, 2014 Tuesday</b>	Human Resources Committee	8:30 a.m.	Jefferson County Courthouse, Rm 205
	Mid-WI Federated Library System Board of Trustees	6:00 p.m.	Community Memorial Library 630 Poplar St, West Bend
<b>October 1, 2014 Wednesday</b>	No Scheduled County Meetings		
<b>October 2, 2014 Thursday</b>	<b>*Fair Park Committee (Agenda Revised)</b>	<b>8:00 a.m.</b>	<b>Fair Park 503 N. Jackson Ave, Jefferson</b>
<b>October 3, 2014 Friday</b>	Solid Waste/Air Quality Committee – Clean Sweep	2:30 p.m.	City Public Works Complex 150 E. Starin Rd, Whitewater
<b>October 4, 2014 Saturday</b>	No Scheduled County Meetings		
<b>October 5, 2014 Sunday</b>	No Scheduled County Meetings		

**AGENDA**  
**JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**  
**DECISION MEETING**

*Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel*

**ROOM 203, COUNTY COURTHOUSE**  
**311 S. CENTER AVE., JEFFERSON, WI 53549**  
**8:30 A.M. ON MONDAY, SEPTEMBER 29, 2014**

- 1. Call to Order**
- 2. Roll Call**
- 3. Certification of Compliance with Open Meetings Law Requirements**
- 4. Review of Agenda**
- 5. Public Comment (Not to Exceed 15 Minutes and Not to Include Petitions Slated for Decision)**
- 6. Communications**
- 7. Approval of August 25, September 15 and September 18, 2014 Meeting Minutes**
- 8. Discussion and Possible Action on Public Records Availability Online, Including Surveys and Permits et al from LIO and Zoning Departments - Blair Ward, Andy Erdman, Staci Hoffman, Rob Klotz**
- 9. Discussion and Possible Action on Vendor Selection Procedure for the Aerial Photography to be Flown in the Spring of 2015 – Andy Erdman**
- 10. Monthly Financial Report for Land Information Office – Andy Erdman**
- 11. Monthly Financial Report for Zoning – Rob Klotz**
- 12. Salvage Yard Licensing**
- 13. Decisions on Petitions Presented in Public Hearing on September 18, 2014:**
  - R3748A-14 & CU1791-14 – Frederick Plautz, Town of Farmington
  - R3749A-14 & CU1792-14 – Telfer Farms LLC, Gary & Mary Telfer Property, Town of Oakland
  - R3750A-14 – Mark Redmond, Town of Concord
  - R3751A-14 – David Christian/David & Karen Christian Family Farms LLC, Town of Farmington
  - R3752A-14 – Andrew Mindemann/Mindemann Trust Property, Town of Farmington
  - CU1793-14 – Jaye Haberman/Suzanne B Chadwick Trust Property, Town of Milford
  - CU1794-14 – Diane & Mike Reindl/Diane Kretschmer Property (horses), Town of Milford
  - CU1795-14 – Diane & Mike Reindl/Diane Kretschmer Property (extensive on site storage structure), Town of Milford
  - CU1796-14 – Stephen W Zalec, Town of Oakland
- 14. Future Agenda Items**
- 15. Upcoming Meeting Dates**
  - October 13, 8:00 a.m. – Site Inspections Beginning in Courthouse Room 203
  - October 16, 7:00 p.m. – Public Hearing in Courthouse Room 205
  - October 27, 8:30 a.m. – Decision Meeting in Courthouse Room 203
  - November 17, 8:00 a.m. – Site Inspections Beginning in Courthouse Room 203
  - November 20, 7:00 p.m. – Public Hearing in Courthouse Room 205
  - November 24, 8:30 a.m. – Decision Meeting in Courthouse Room 203

**16. Adjourn**

**If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).**

**Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.**

*A digital recording of the meeting will be available in the Zoning Department upon request.*

**Human Resources Committee Agenda  
Jefferson County Courthouse  
311 S Center Ave, Room 205  
Jefferson, WI 53549**

**September 30, 2014 @ 8:30 a.m.**

Committee Members: James Braughler, Chair; Greg David, Secretary; Jim Mode, Vice-Chair; Paul Babcock; and Michael Wineke

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Citizen comments
6. Approval of September 5, 2014 minutes
7. Communications
8. August Financial Report
9. Review of Third Quarter Retirements to be presented to Board
10. Consideration to amend the Civil Service Ordinance to increase the years of service necessary for Sergeant position
11. Presentation on 2015 Jefferson County Wages and Health Insurance by T. Palm, Human Resources
12. Discussion and consideration of plan design options available through the Wisconsin Public Employees Group Health Insurance program for 2015 for any or all employee groups
13. Consideration to amend the County's Section 125b plan:
  - a. County contribution to FSA equal to 25% of health plan deductible for 2015
  - b. Determine that the County's contribution is used before any employee contribution
  - c. Determine that the County's contribution may be rolled over to be used the following year
14. Discussion of wage adjustment for non-represented employees in 2015
15. Human Resources Department Report
  - a. September monthly Report
  - b. Vacant position requests
  - c. Emergency help requests
16. Set next meeting date and agenda
17. Adjournment

**Next scheduled meeting: October 21, 2014 @ 8:30am.**

The Human Resources Committee may discuss/take action on any item specifically listed on the agenda

***Note: A quorum of the Jefferson County Board of Supervisors, or any committee thereof, may be present. No county business will be conducted.***

**Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.**

# **MID-WISCONSIN FEDERATED LIBRARY SYSTEM**

## **BOARD OF TRUSTEES**

### **MEETING NOTICE**

**Tuesday, September 30, 2014**

**6:00 p.m. Meeting**

**West Bend Community Memorial Library**

**630 Poplar St.**

**West Bend, WI 53095**

**262-335-5151**

**920-485-0833 (MWFLS number)**

### **AGENDA**

The Following Items May Be Discussed and Possible Action Taken:

- I. Call to Order, Roll Call, & Welcome
- II. Correspondence
- III. Public Comment (5 Minute Time Limit)
- IV. Minutes of Previous Meeting - July 29, 2014
- V. Financial Reports
  - A. Consolidated Financial Report
  - B. Approval of Latest Expenditures
  - C. Approval of Director Requested Reimbursement
- VI. MWFLS Operations Reports ~ Informational
  - A. Director's Report
  - B. Director's Council 8-14-14 & 9-11-14
  - C. Technology Report
  - D. Personnel Committee Report 8-21-14
- VII. Unfinished Business
  - A. Update on SirsiDynix Migration - Informational
- VIII. New Business
  - A. Approval of 2015 System Plan - Action
  - B. Approval of trio Participation Agreement with MWFLS - Action
  - C. Revise 2015 Budget to Accommodate Youth Services Consultant with SCLS - Action
  - D. Member Library Director to Represent Directors' Council at MWFLS Meetings - Action
  - E. Determine Meeting Dates for 2015 - Action
- IX. Adopt next meeting date & adjournment - Tuesday, November 25, 2014
  - At Mid-Wisconsin Federated Library System
  - 112 Clinton St.
  - Horicon, WI 53032

For more information, please contact Sue Cantrell, System Director at

(920) 485-0833 or email [cantrells@mwfls.org](mailto:cantrells@mwfls.org)

If given seventy-two hour notice, MWFLS will accommodate the needs of qualified individuals with disabilities through auxiliary aids.

**Fair Park  
Committee Members:**

**Blane Poulson, Chair**

**Matthew Foelker, Vice Chair**

**Jennifer Hanneman,  
Secretary**

**Al Counsell**

**Russell Kutz**

**FAIR PARK COMMITTEE  
MEETING AGENDA**

**October 2, 2014**

**8:00 a.m.**

**\*REVISED 10/01/2014**

**Jefferson County Fair Park  
Activity Center – Conference Room  
503 N. Jackson Avenue  
Jefferson, WI 53549**

1. Call to Order
2. Roll call (establish a quorum)
3. Certification of compliance with Open Meetings Law Requirements
4. Public Comment
5. Review agenda
6. Approve Minutes of September 4th Meeting
7. Communications
8. **\*Discussion and possible action on accepting donation from Kiwanis to add concrete pad on food row.**
9. Financial Report
10. **\*Discussion and possible action regarding parking revenue during the Jefferson County Fair**
11. Fair Park Director's Report
12. Fair Park Supervisor's Report
13. Fair Office Report
14. Set next meeting date (November 6, 2014) and Potential Future Meeting Agenda Items
15. Adjourn

**The Committee may discuss and/or take action on any item specially listed on the agenda.**

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920/674-7101 so appropriate arrangements can be made

**Jefferson County**  
**Solid Waste/Air Quality Committee – Clean Sweep**  
**Friday, October 3, 2014**

***City of Whitewater Public Works Complex***  
***150 East Starin Road, Whitewater, WI 53190***

**Members:** Don Reese-Chair; Kirk Lund-Vice Chair; Kate Vance-Secretary; Carlton Zentner and James Schroeder  
**Staff:** Rob Klotz and Sharon Ehrhardt

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review the Agenda
5. Clean Sweep Event Operation
  - A. Place:** City of Whitewater Public Works Complex, 150 E. Starin Rd., Whitewater, WI 53190
  - Directions:** Find North Fremont St. west of downtown Whitewater. Turn on North Fremont St. and follow it to Starin Rd. Turn east on Starin to the Public Works Complex at 150 E. Starin Rd.
  - B. Time:** The staff, Solid Waste/Air Quality Committee and volunteers should arrive at 2:30 p.m. The Clean Sweep starts at 3:00 p.m. All volunteers need to sign in.
  - C. Safety Meeting:** The safety meeting is at 2:30 p.m. sharp; all volunteers, Committee members and staff should attend this meeting. Veolia will be set up and ready for operation at 3:00 p.m. The general public will be arriving shortly before 3:00 p.m.
  - D. Dress Requirements:** Please dress appropriately; no sandals, open-toed shoes or shorts.
6. Please notify Sharon by September 29 if you plan to attend. Call 920-674-7430 or email [sharoneh@jeffersoncountywi.gov](mailto:sharoneh@jeffersoncountywi.gov)
7. Adjourn